

RESUME

Mutaz Mohamed Abbas Ali

IGCSE Coordinator and HOF Mathematics



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Nationality: Sudanese

Professional Summary:

Mathematics teacher with strong content knowledge and 20 years of experience. Highly skilled in formative and summative assessment writing with alignment of curriculum to appropriate standards. Excellent collaboration skills and experience working as a team with peers in a professional learning community. Ability to analyze data obtained from assessment results and interpret them accordingly.

Skills:

- Math
- Student Learning
- Powerpoint
- Critical Thinking
- Smart Board Technologies
- Curriculum Development
- Learning Outcomes
- Calculus
- Teaching Methodologies
- Mathematical Statistics
- Course Materials
- Teamwork and Collaboration
- Developmental Mathematics
- Mathematical Concepts
- Algebra
- Progress Reporting

Work Experience: (20+ Years)

Head of Mathematics | Progress International School

Khartoum - August 2020 – April 2023

- Kept classroom environments consistent and focused on learning by establishing and enforcing clear objectives.
- Provided meaningful math instruction to improve math skills of children.
- Assessed student comprehension through regular quizzes, tests, and assignments.
- Diversified teaching techniques and learning tools help students with differing ability levels and varied learning modalities.

HOF Mathematics Department | Nile Valley School

Khartoum - July 2019 - July 2020

- Created detailed syllabus to outline teaching methods, learning objectives and exam dates.
- Initiated communication with students to address learning concerns and offer additional guidance for independent study.
- Adaptable and proficient in learning new concepts quickly and efficiently.
- Assisted with day-to-day operations, working efficiently and productively with all team members.

The Academic Manager and HOF Mathematics | Cambridge International Schools

Khartoum - July 2018 - July 2019

- Assisted in development and implementation of faculty development plans.
- Cultivated engaged student population with successful orientation programs.
- Coordinated and supervised academic advising activities.

The Academic Coordinator and HOF Mathematics | Diddy Antoun Memorial School(DAMS)

Khartoum - August 2016 - July 2018

- Promoted program courses, activities and accomplishments, both internally and externally, to boost recruitment and retain diverse student body.

- Optimized classroom transitions while encouraging and reinforcing student instruction and liaising with administration department leaders.
- Worked with Math department to outline and schedule course offerings required for students.

Secondary Mathematics Teacher | Unity High School

August 2010 - July 2016

- Developed lesson plans to adhere to clear departmental and school policy objectives.
- Maintained open and productive communication with teaching staff, administration, students and parents.

Mathematics teacher | Khartoum International Preparatory School

June 2005 - September 2010

- Administered assessments and standardized tests to evaluate student progress.

Mathematics Teacher | Al-Manar High School

July 2002 - May 2005

- Assessed submitted class assignments, determined grades, and reviewed work with struggling students to boost success chance.
- Provided meaningful math instruction to improve math skills of children.
- Cultivated relationships with parents for a complete support network.
- Prepared and implemented lesson plans covering required course topics.

Math Teacher | Al-Maali and Al-Neil Higher Schools

June 1999 - November 2002

- Provided meaningful math instruction to improve math skills of children.
- Assessed student comprehension through regular quizzes, tests, and assignments.
- Diversified teaching techniques and learning tools help students with differing ability levels and varied learning modalities.
- Kept classroom environments consistent and focused on learning by establishing and enforcing clear objectives.

Educational Qualification:

Master of Science in Mathematics | 2012-2014 | University Of Neelain | Sudan | Applied Mathematics | June 2012 – June 2014.

Master of Business Administration | 2005-2007 | University Of Khartoum | Sudan | Business Administration | Jan 2005 – Jan 2007.

Bachelor of Science(Honor) | 1995-2000 | University Of Khartoum | Sudan | Mathematics and Computer Science | March 1995 – March 2000.

Awards:

- Best teacher award in School in 2007.
- Special recognition by the Principal for excellent work in 2007.

Workshops attended:

- Attended the **“Techniques for Interactive Learning”** workshop, for Cambridge Checkpoint primary and secondary in Khartoum, Sudan.
- Attended workshop on **“BEING A QUALITY CONSCIOUS SCHOOL LEADER”** organized by Unity High School.
- Attended **SIMS package training** workshop on August 2012 At Unity High School.
- Three days’ workshop on **“Teaching IGCSE (Math curriculum) training”**.
- Attended the **“Physical punishment and its impact on students”** workshop on Oct 2016 organized by British Council and sponsored by Excellence Centre at DAL group.
- Attended the **“Primary Teachers Network”** workshop on Nov 2016 organized by British Council as HOF Mathematics department.

Additional Information:

- Have extensive experience in teaching children from distinctive cultural surroundings.
- Have fluency in English in all forms like Reading, Writing, Listening, and Speaking.
- Have extensive communication and organizational proficiencies.
- Experience integrating various technological teaching tools, including the smart board.
- Delivering scheduled lectures to the assigned classes.
- Arranging periodic performance evaluation tests and providing detailed feedbacks about areas of improvement.
- Accomplishing regular classroom debates to raise the student's interests and understandings of the subject.
- Assisting the college administration in arranging special functions/celebrations.
- Teaching experience and wide exposure to different aspects of the job profile.
- Great concern regarding the students' difficulties, both academic as well as personal.
- A problem-solving attitude and ability to counsel students in overcoming their educational obstacles.

Languages

Fluent in both Arabic and English, spoken and written.

Interests and Hobbies:

- Playing sports (football, tennis, etc.).
- Reading and writing books, articles and publications.
- Travelling and meeting new people.
- Cooking and baking.
- Participating in fundraising events for charity.
- Joining a professional, social or environmental group.